

MINUTES OF A MEETING OF WISTASTON PARISH COUNCIL

HELD ON THURSDAY 21ST APRIL 2022 AT 7.00PM

AT WISTASTON MEMORIAL HALL

Present: Cllr. J Moore (Chairman)

Cllrs. D. Houston, D.Lucas,, G.Roberts, B.Squirrel,, D Millington, S. Perry, J. Scott,
R.Moore

In Attendance : Kerri Wilcox (Clerk)

119 APOLOGIES Cllr's Kilkenny, M.Simon

120 MINUTES

RESOLVED: That the minutes of the meeting held on 17th March 2022, be approved and signed by the Chairman as a true record.

121 DECLARATIONS OF INTEREST

No declarations of interest were made in respect of any items on the agenda.

122 PLANNING MATTERS

(i) New Planning Applications

The following item was **RESOLVED**

Planning views following consultation with Planning Subcommittee.

22/0625D – Discharge of conditions 3 & 12 on application 21/3176N – Variation of Condition 2 on approved application 18/5460N – Erection of detached Bungalow on land to the rear of the existing house, re-submission of Application – 149 Wistaston Green Road - **No Comments made**

22/1026N – 1.46m increase length to rear extension approved application 21/4581N Dated 14/12/2021 condition 2 refers – 5 Wellsgreen Place - **No Comments**

22/1179N – Single Storey side extension – 35 Mulberry Road - **No Comments**

22/1270N – Proposed rear two storey extension, proposed side single storey extension, rear elevation and replacement of existing side conservatory, rear elevation render application replacement of windows and alterations to roof configuration from a flat roof to a hip roof – 537 Crewe Road - **No Comments**

(ii) The following planning decisions have been notified from Cheshire East Council

21/5031N – Two storey extension to rear, dormer extension to side and detached Garage / workshop to rear – 390 Crewe road
- **Approved with conditions**

21/5676N – Single Storey extension to rear / side of dwelling – 32 Marys Gate
- **Approved with conditions**

22/0625D – Discharge of conditions 3 & 12 on application 21/3176N – Variation of Condition 2 on approved application 18/5460N – Erection of detached Bungalow on land to the rear of the existing house, re-submission of Application – 149 Wistaston Green Road - **Approved**

123 CLERK’S REPORT

i. Memorial Tree Wistaston Memorial Hall

The Council **APPROVED** the request for a Memorial Tree for Wistaston Memorial Hall to commemorate the Platinum Jubilee Celebrations.

ii. No Dogs on the Park Signs

The Council **ENDORSED** the recent purchase of replacement No Dogs on the playground signs to be put up around the Joey the Swan playpark at a cost of £9.12 & Vat (funded from line 2 Printing, stationery and advertising)

iii. Wistaston In Bloom Planting and Maintenance

Quotations were requested from The Rising Sun Nursery, Minshulls Nursery, Rope Lane Nursery and Crewe Road Nursery, The Rising Sun Nursery and Minshulls Nursery were not interested in quoting and Rope Lane Nursery has now closed so only one quotation was received from Crewe Road Nurseries at a cost of £8027.00 & Vat which is significantly over the £6400.00 agreed at the Finance meeting on the 20th January 2022 so Bill Heath has made some alterations and reduced the cost to £5872.00 & Vat as per the enclosed letter. With the possibility of additional costs should more watering be required in dry hot spells.

Council **APPROVED** : That the revised verbal quotation from Crewe Road Nurseries for the supply of plants and maintenance of the village flower beds in the sum of £5872.00 & Vat with possible additional costs of £150.00 & Vat for extra watering be accepted (funded from line 18 Wistaston in Bloom).

iv. Grants to Voluntary / Other Bodies

In accordance with the Council’s decision when approving the Budget for 2022/23, letters confirming the amount of grant awarded for the year have been issued to the respective organisations. The amounts approved are as follows :

| | |
|-----------------------------------------------------------------------|--------------|
| Wistaston Community Council – Fireworks (paid later in the year) | £850 |
| Wistaston Community Council – Underwriting | £2000 |
| St Mary’s Church – Maintenance of the Churchyard (paid in two stages) | £3000 |
| Royal British Legion Donation – Remembrance Day (Payment in Nov 2022) | £350 |
| Wistaston Memorial Bowling Club – Towards Hedge cut | £300 |
| Wistaston Memorial Hall – Towards Car Park line painting | £523 |
| 35 th SWC Scout Group – Towards pop up shelter | £500 |
| Wistaston Conservation Group – Tools / Insurance | £750 |

Wistaston Young Drama Group – Room Hire

£500
£8773

We have also received Thank emails from both Wistaston Bowling Club and St Mary's Church.

Council's **APPROVED** the grants to be paid via bacs to the organisations .

v. PCC Meetings

The Police and Crime Commissioner, John Dwyer, wants to commence a regular programme of consistent engagement with the Town and Parish Councils within Cheshire. The first meeting was meant to take place on the 6th April 2022 but has been postponed to the 18th May 2022 would any Councillor like to attend any future meetings as Wistaston Parish Council's representative and do Councillors have any questions they would like submitting before the next meeting.

Council **DECIDED** not to attend the meeting and did not have any questions to put forward.

vi. Mid Cheshire Footpath Society

The membership to Mid Cheshire Footpath society is due for renewal for 2022/23 at a cost of £8.00 (funded from line 4 association fees and publications)

The Council **APPROVED** the renewal of membership.

vii. Wire Mesh on the Boardwalk

The Park Ranger has suggested removing the wire mesh altogether from the Board walk.

Council have **APPROVED** a temporary repair and the Clerk will obtain quotations for a replacement nonslip boardwalk.

viii. Union Jack Flag

The flag which was originally ordered at a cost of £18.99 inc vat was the incorrect flag so a replacement has been ordered at a cost of £60.00 inc vat, as it was my mistake I will keep the wrongly ordered flag and pay the cost so a total of £41.01 was reimbursed to the Clerk (funded from line 12 Community Amenities).

The Council **ENDORSED** the reimbursement of the correct flag.

ix. Bench on King Shilling Way

I have been emailed by one of the litter picking team with regards to the broken Bench on King Shilling Way (photograph enclosed in paper's) .

The Council **COMMENTED** that the bench belongs to Cheshire East so it is not the Parish Council's responsibility to replace.

x. Chalc Renewal

The annual subscription for 2022/23 to the Cheshire Association of Local Council's at a cost of £1470.04 is due for renewal (funded from line 4 Association Fees and Publications) There will no longer be Local Council Review publications as they are incorporating the information into the new NALC redeveloped website.

The Council **APPROVED** the renewal of the subscription.

xi. Data Protection Fee

The annual Data Protection fee is due for payment by the 20th May 2022 at a cost of £40.00 (funded from line 4 Association fees & publications.

The Council **APPROVED** the Data Protection fee.

The Clerk reported the following items to the Council for information only.

xii. Community Governance Review of Town and Parish Council Governance

There are meetings taking place throughout April with regards to the Town and Parish Council Governance with decisions expected at their last meeting on the 27th April 2022.

xiii. The Civility and Respect Project

The Civility and Respect Project is creating a video to showcase what civility and respect mean in the local (parish and town) council sector.

NALC, One Voice Wales, and the Society of Local Council Clerks want as many people as possible from the sector to participate and submit a video, following the instructions below.

- The video should be no more than 10 seconds long.
- Your email should include your name, position, and organisation (e.g. Cllr Jane Public, chair of Example Parish Council or Joe Public, clerk of Example Parish Council, or Jane Public, volunteer of Example Parish Council).
- Your video should include one sentence on what civility and respect mean to you.
- The video should be filmed in landscape (holding your phone sideways). There is no need to worry about the beginning and end of the video, as it will be edited.

Please send your videos to NALC at [**michelle.moss@nalc.gov.uk**](mailto:michelle.moss@nalc.gov.uk) by 1 May 2022.

The Clerk's Report was **accepted** by the Council.

124 FINANCE

(i) Schedule of Accounts and Receipts and Payments.

RESOLVED: That the Schedule of Accounts totalling £2378.13 and Receipts & Payments Statement for March 2022 have been approved.

(ii) Accounts for Year End 31st March 2022

RESOLVED: The Accounts be approved and signed by the Chairman and Responsible Finance Officer at this meeting. A notice be posted on 10th June 2022 to 22nd July 2022 giving residents the opportunity of inspecting the Accounts.

(iii) Annual Governance and Accountability Return 2021/22

RESOLVED: That

Section 1 Annual Governance Statement 2021/2022 of the Annual Governance & Accountability Return be approved and signed by the Chairman and Clerk. The Council have reviewed the effectiveness of the accounting records and control systems and found them satisfactory.

Section 2 Accounting Statements 2021/2022 of the Annual Governance & Accountability Return be approved and signed by the Chairman and Responsible Finance Office.

125 ENVIRONMENTAL REPORT

The Environmental Report completed by the Park Ranger was received by the Council.

The Environmental report was accepted.

The meeting closed at 7.24pm.