

**MINUTES OF A VIRTUAL MEETING OF WISTASTON PARISH COUNCIL  
HELD VIA ZOOM PLATFORM ON THURSDAY 6<sup>th</sup> MAY 2021 AT 7.30 P.M.**

**Present:** Cllr. J. Moore (Chairman)

Cllrs. D. Houston, T. Kilkenny, D. Lucas, D. Millington, R. Moore, G. Roberts, J. Revell, R. Squirrell,

**In Attendance:** Kerri Condliffe (Clerk)

**8 APOLOGIES** Borough Cllr Mrs M Simon

**9 MINUTES**

**RESOLVED:** That the minutes of the meeting held on 8<sup>th</sup> April 2021, be approved and signed by the Chairman as a true record.

**10 DECLARATIONS OF INTEREST**

No declarations of interest were made in respect of any items on the Agenda.

**11 APPOINTMENT OF CHAIRMAN FOR THE YEAR 2021/22:**

**RESOLVED:** That Cllr. J Moore be elected Chairman for the year 2021/22.

**12 APPOINTMENT OF VICE CHAIRMAN FOR THE YEAR 2021/22:**

**RESOLVED:** That Cllr. B Squirrell be elected Vice Chairman for the year 2021/22.

**13 APPOINTMENT OF CHAIRMAN OF FINANCE FOR THE YEAR 2021/22:**

**RESOLVED:** That Cllr. D Houston be elected Chairman of Finance for the year 2021/22.

**14 APPOINTMENT OF COMMITTEES**

**RESOLVED: That**

- (i) The full Council be elected to the Environmental Committee.
- (ii) The full Council be elected to the Finance Committee.
- (iii) The full Council be elected to the Planning Committee.

**15 APPOINTMENT OF REPRESENTATIVES**

**RESOLVED: That**

- (i) Cllr's. Kilkenny, Squirrell & Lucas be Council's representatives on the **Wistaston Sports & Leisure Association**. The appointment of a fourth representative be deferred.
- (ii) Cllr. J Moore be Council's representatives on **Wistaston in Bloom**. The appointment of one further representatives be deferred.
- (iii) Cllr's. Houston & Squirrell be Council's representative on the **Memorial Hall Management Committee**
- (iv) Cllr. R Moore be Council's representatives on **Wistaston Community Council**. The appointment of one further representative be deferred.
- (v) Cllr's. Millington, Houston, Roberts, Lucas & R Moore be Council's representatives on the **Planning Subcommittee**.
- (vi) Cllr's. Roberts & J Moore be Council's representative on the **Wistaston Recreation and Woodland Management Group**.
- (vii) Cllr's. Squirrell & Lucas be appointed to the **Website Subcommittee** with the Clerk.

## 16 PUBLIC PARTICIPATION / POLICE MATTERS / CHESHIRE EAST COUNCILLORS

The Clerk read an email from Borough Cllr M Simon to inform the Councillors of the following :  
Cheshire East's Annual Council meeting took place virtually on the 4<sup>th</sup> May 2021 at which :

The Mayor for 2021/22 is Cllr Sarah Pochin

Deputy Mayor for 2021/22 is Cllr David Marren

Leader of the Council – Cllr Sam Corcoran

Deputy Leader – Cllr Craig Browne

Chairman of the Council's Audit and Governance Committee – Cllr Margaret Simon

There have been reports of disturbance to the Badger sets on the Joey the Swan area open space which was investigated by Cheshire Police's Rural Crime team who spoke to the individuals involved.

They were not aware of the Badger sets and the police were satisfied that no damage had been done and the individuals would not be digging sand in that area again.

There is still no decision from Cheshire East with regards to the withdrawal of the Winter Gritting on certain roads, but Cllr Simon will continue to press for a decision.

There are various consultations on the Consultation pages of the Cheshire East Website which we may wish to participate in either as a Council or as individuals.

Day Opportunities for Carers – last date for comments 31/5/2021

Houses of Multiple Occupation and Planning Documents – last date for comments 7/6/2021

Homelessness – last date 14/7/2021

The damaged Church Lane Pedestrian crossing was repaired in a record 48 hours after Cllr Simon liaised with Cheshire East Highways due to the road safety aspect outside Wistaston Church Lane Academy.

Cllr D Millington proposed a contribution from the individual Councillors and the Parish Council of up to £100.00 combined as a retirement gift for the previous Wistaston Parish Clerk who has recently retired after 20 years plus of service. (The funds were raised between the Councillors and there was no need to use any Parish Council funds).

This was **agreed** by the Council.

## 17 Planning Matters

### (i) New Planning Applications

**The following application has been notified from Cheshire East Council.**

**The Planning Subcommittee's Recommendations will be presented at the meeting.**

21/2121N - Two Storey Extension to Side of Dwelling incorporating single storey extension  
To front – 88 Valley Road, Wistaston – **No Objections**

21/1973N – Single Storey extension to side of dwelling – 34 Langdale Road, Wistaston  
**No Objections**

## 18 CHAIRMAN'S REPORT

The Chairman's report was received by the Council.

1. The Chairman informed the Council that there had been no change in Government Guidance for further meetings to be held by Zoom from the 7<sup>th</sup> May 2021. Normal indoor meetings can be held after the 21<sup>st</sup> June 2021 but there may still be some restrictions so the Clerk will arrange for meetings to commence from July subject to Government ruling.
2. After the last meeting there was some confusion over monies in reserve for a Playground light so the Chairman gave an explanation to clarify the Council's use of Provisions and Reserves provided from a discussion with our previous Financial Officer.
3. There has once again been some major damage to our Brittles Woodland through vandalism. The Conservation Group are willing to conduct the repairs and details of costs of materials will be given to the Clerk for the Council's discussion and approval.

The Chairman's report was accepted.

## 19 CLERK'S REPORT

The Council considered the Clerk's Report.

### (i) Chalc Renewal

The Annual subscription for 2021/22 to Cheshire Association of Local Council's at a cost of £1,470.04 is due for renewal. Four copies of the Local Council Review Magazine have previously been ordered at a cost of £13.50 each per annum for Cllrs. Moore, Millington, Squirrel and the Clerk (Funded from line 4 – Association Fees and Publications)

The Council **APPROVED** the renewal and Cllr Houston has requested to received the magazine.

### (ii) Fallen Tree

A tree had come down in the Brittles Woodland which had caused damage to a fence and was enabling people to get into the Brittles when locked. Mercia Tree care were called to provide a quotation which was £280 & Vat (funded from line 29 Environmental General) After consultation with both the Chairman and Vice Chairman it was agreed to give Mercia Tree care the go ahead and they completed the work on Tuesday 12<sup>th</sup> April and the Wistaston Conservation Group repaired the fence.

The Council **ENDORSED** the decision.

### (iii) Data Protection Fee

The annual Data Protection fee is due for payment by the 20<sup>th</sup> May 2021 at a cost of £40.00 (funded from line 4 Association Fees & Publications). Failure to pay the fee will be addressed through a fixed penalty.

The Council **APPROVED** the renewal.

**(iv) Park Ranger Pesticide PA1 & PA6 courses at Reaseheath College**

As part of the Rangers Contract of Employment it was agreed that he would undergo PA1 – City & Guilds L2 Award Principles in the Safe Handling & Application of Pesticides and PA6 – City & Guilds L2 Award Principles in the Safe Application of Pesticides using Pedestrian Hand Held Equipment. Each of these courses are a one day course at a cost of (PA1) £190.00 and (PA6) £195.00 (funded from line 13 Contingency General).

The Council **APPROVED** the courses, and the Clerk will book them for our Park Ranger.

**(v) Cheshire East Planning Policy Document Consultation**

The Council was informed about the Cheshire East Planning Document Consultation and no comments were received.

**(vi) Public Footpath – Woodside Lane**

The Council was informed the work had taken place on the Public Footpath.

**(vii) Fallen Tree – Joey the Swan brook**

The Council we was informed that the Environment Agency would be removing a tree from Joey the Swan Brook in the next month or two as it is not a priority due to it not being a flood risk to properties.

**(viii) Consultation received from Cheshire Association of Local Councils**

The Clerk presented papers to the Councillors with regards a consultation into Electronic communications infrastructure from MHCLG that the NALC will be responding to which was forwarded to the Clerk from ChALC, any responses need to be returned to Chris Bord at NALC by 21<sup>st</sup> May 2021.

**(ix) Community Infrastructure Levy Neighbourhood Portion**

We have received a request from the Planning Assistant of Cheshire East Council asking for our bank details to enable them to make the payment of the neighbourhood portion of the Community Infrastructure Levy (CIL) monies collected in relation to development that has commenced within the Parish between 1<sup>st</sup> October 2020 and 31<sup>st</sup> March 2021. Up to the point of issuing the meeting papers the payment had not yet been received so we are not sure what the sum is yet. The Clerk informed the Council that the amount has been confirmed as £992.04 for this period so the Council agreed to wait and see what the next sum is in six months and then discuss where it is to be allocated. It was also agreed that the Clerk would keep a record of monies received and how it is spent.

**(x) Meetings after 6<sup>th</sup> May 2021**

The Clerk informed the Council that we hope to resume meetings in the Memorial Hall from 15<sup>th</sup> July 2021 depending on Government Guidelines at that time.

**(xi) Budget for Repairs to Damaged Woodland Area at The Brittles**

The Clerk informed the Council that the Park Ranger and the Conservation group are going to repair the damaged Woodland Area at The Brittles and they have requested a budget of £365.00

The Council **APPROVED** the budget of £365.00

The Clerks Report was accepted by the Council.

**20 FINANCE**

**RESOLVED:** That the Receipts and Payments Statement and the Schedule of Accounts for payment May 2021 (as per attached totalling £14,040.38) have been approved.

**21 REPORTS FOR OTHER BODIES**

**WSLA VERBAL REPORT**

Cllr Kilkenny informed the Council that the recent vandalism within the Brittles area has been reported to Cheshire Police and they have visited the area and took names of individuals responsible. The fencing has been damaged hence people gaining access. They are looking into replacing the fencing and also the Police suggested installing CCTV which Cllr Kilkenny is going to investigate any legal requirements with CCTV and obtain written permission from the Council.

There has also been a meeting between the Landowner's and Cllr J Moore with regards to a Barrier of which they are awaiting the Landowner to come back to them with their views.

Interviews have taken place for a replacement Clerk for the WSLA and they are hopeful that one will be in place very soon.

**22 ENVIRONMENTAL REPORT**

The Environmental Report from Cllr. Squirrell was received by the Council and the Clerk is to change the report to reflect the current increase in Prohibitive signs.

**The meeting closed at 8.16 p.m.**