MINUTES OF A MEETING OF WISTASTON PARISH COUNCIL HELD ON THURSDAY 18th OCTOBER 2018 AT 7.30 P.M. AT WISTASTON MEMORIAL HALL, CHURCH LANE, WISTASTON.

Present: Cllr. J. Moore (Chairman)
Cllrs. A. Bicknell, I. Hodkinson, Mrs. F. Jones, T. Kilkenny, D. Lucas, D. Millington & G. Roberts.
In Attendance:- Mrs. Cross (Clerk), PC Clark, PCSO Hobbs, Mrs. Gould and 1 Resident.

63 APOLOGIES

Cllrs. Mrs. G. Brown, Mrs. B. Cooke & Borough Cllr. Mrs. M. Simon.

64 MINUTES

RESOLVED: That the minutes of the meeting held on 20th September 2018, be approved and signed by the Chairman as a true record.

Min. no. 57 (vi) – The Clerk enquired whether anybody was available to attend the Best Kept Village Award Evening on 1st November 2018. The Chairman replied he would try to resolve this matter.

65 DECLARATIONS OF INTERESTS

No declarations of interest were made in respect of any items on the Agenda.

66 PUBLIC PARTICIPATION / POLICE MATTERS / CHESHIRE EAST COUNCILLORS

PCSO Hobbs stated the main issues raised by residents are parking and speeding. Wistaston has an active speed watch group and he has recently trained two new volunteers. He is pursuing site codes to enable the enforceable speed camera to be utilised. Fixed penalty notices have been issued for none compliance with parking.

PC Clark reported that following information received from the Clerk regarding possible drug use in the woodland off Beech Drive Car Park, he and PCSO Hobbs are paying extra attention to the area.

Mrs. Gould reported on the New Homes Community Fund available for the Joey the Swan Fitness and Well-being Project and other schemes. A meeting has been arranged with CVS and CEC which she and Alison Williams are attending on 7th November 2018. The Chairman replied that he and Cllr. Millington will be attending.

Mrs. Gould stated that on 16th October 2018, a lorry had parked on the kerb near to Wistaston Church Lane Academy by the side of an overhanging hedge, forcing people to cross the road to pass. The Chairman replied the lorry parking is a Police matter which should be reported on 101. Cheshire East Council be informed of the hedge obstructing the pavement.

67 PLANNING MATTERS

(i) Planning Subcommittee Meeting held on 1st October 2018

The following items were **RESOLVED:**
18/2875N Erection of detached dwelling on land to rear of existing house – 149 Wistaston Green Rd
OBJECTIONS be made that:-

a) Backland development, is not in keeping with the Wistaston Neighbourhood Plan.
b) There is insufficient off road parking for a four bedroomed house.
c) Overdevelopment of the site.

18/4614N Single storey side & rear ext. & garage conversion with replacement roof – 477 Crewe Rd
18/4664N Increase to the previously approved 2 storey side ext. comprising car port & new bedroom to allow for an en-suite – 13 Church Lane.
18/4670N Front bay windows – 44 Lear Drive.
NO OBJECTIONS be made on the above 3 planning applications.

(ii) The following planning applications were notified from Cheshire East Council

The following item was **RESOLVED:**

18/4825N Listed building consent to remove all existing signs & replace with new – The Old Manor.
NO OBJECTIONS be made on the above planning application.

(iii) The following planning DECISIONS have been notified from Cheshire East Council

18/1078N Request to modify terms to Section 106 Agreement (Affordable Housing Provisions) ref 14/1326N.- Land North of Wistaston Green Rd **WITHDRAWN**
18/2621N Variation of condition 5 & 6 on app 14/0365N – Land north of Moorfields **PERMIT**
18/3833N 2 storey side extension – 2 Cheriton Way **PERMIT**
18/3935N Construct single storey entrance to front & single storey rear ext. to form kitchen/dining/living space. Form new vehicular access, driveway & single storey car port in front gdn-519 Crewe Rd **PERMIT**
18/4022N Single storey rear ext. The Laurels 344A Crewe Road, Wistaston. **PERMIT**

68 CHAIRMAN'S REPORT

The Council considered the Chairman's Report.

(i) Civic Service

Members **APPROVED** the Civic Service be held during February 2019 at St. Mary's Church.

(ii) Remembrance Services – 11th November 2018

The Chairman will represent Wistaston Parish Council and lay a wreath at the Crewe Town Service at 11.00 am, St. Marys Church wreath laying at 2.30 pm and the Memorial Hall Service at 3.00 pm Councillors, family and friends are welcome to join the services.

The Chairman's Report was accepted by Council.

69 CLERK'S REPORT

The Clerk's report was considered by Council.

(i) Budget Working Group

a) The Budget timetable for setting the 2019/20 Precept as below was **APPROVED**
20/12/18 Finance Committee Meeting to consider the report from the Budget Working Group and to recommend to Council a provisional Budget for 2019/20 and an indication of likely Precept requirements.
20/12/18 Council Meeting to determine the provisional Budget for 2019/20.
17/01/19 Finance Committee Meeting to reconsider draft Budget in the light of any comments received from residents / organisations.
17/01/19 Council Meeting to determine Budget for 2019/20 and the Council's Precept requirement.

b) The establishing of a Budget Working Group and timetable for its meetings being held at Wistaston Memorial Hall on 12th November 2018, 4th December 2018 and 7th January 2019, at 7 p.m.

c) For the 2019/20 Precept the Budget Working Group comprise of the Chairman, Vice Chairman, Chairman of Finance and Cllr. Bicknell. Cllr. Mrs. Brown be asked if she would like to be on the Group.

(ii) Applications for Financial Assistance

All applications for financial assistance will be presented to the Budget Working Group on 12/11/18.

(iii) Remembrance Day – Sunday 11th November 2018

a) Remembrance Service

Revd. Turnbull will lay the Parish Council's wreath at the Cenotaph, St. Mary's Church, on Sunday 11th November 2018 at 2.30 pm. This precedes the Memorial Hall Service of Remembrance at 3.00 pm. 3 Councillors indicated they will attend.

b) Donation to Royal British Legion

RESOLVED: That a donation of £350 be forwarded to the Royal British Legion (Funded from line 20 – Contribution to Royal British Legion S.137 Payment).

(iv) Wistaston Memorial Hall - Events

a) Annual Quiz

RESOLVED: That

1. Wistaston Parish Council enter a team for the Memorial Hall's Quiz on 23rd October 2018, comprising Cllrs. Lucas, Roberts, Kilkenny along with Mrs. Kilkenny costing £12.
2. A raffle prize be donated to Wistaston Memorial Hall's Quiz Evening costing approx. £15.

(Both above items funded from line 12 – Community Amenities).

b) Concert

Members were invited to a Crewe Concert Band performance at the Memorial Hall on 8th November at 7.30 p.m.

(v) Park Ranger - Retirement

Members received a copy letter from Mr. D. O'Hara Park Ranger, stating he will retire on 31st March 2019. The Council agreed that a replacement Park Ranger be appointed.

(vi) Flower Bulbs

RESOLVED: That spring bulbs be purchased for planting by the Park Ranger costing approximately £100+VAT. (Funded from Line 29– Env. Gen)

(vii) Tree Maintenance

Min. no. 62 - Following the resistograph test carried out on 26th September 2018, the results showed that tree 14701 had a significant cavity inside. Due to the close proximity to the Scout building and Scout activity area, it was recommended that the tree be dismantled. STS who were awarded the contract have been informed. The Group Scout Leader has requested that for safety reasons the stump should be at ground level. STS have provided a quotation in the sum of £150 to grind the stump, however, they will waiver this fee if their invoice is paid within 5 working days.

RESOLVED: That STS be requested to grind the stump of tree 14701 to ground level for no additional cost and their invoice will be paid within 5 working days of receipt by BACS payment.

(viii) Street Naming Proposal

RESOLVED: That Cheshire East Council be informed that Wistaston Parish Council suggest types of swan, ducks and birds as street names for the development off Church Lane, such as Cob, Pen, Cygnet, Drake, Mallard and Kingfisher.

(ix) Litter

a) Drug Related Litter Collected from Joey the Swan Woodlands

Members were informed that a member of the litter picking group collected a large number of small plastic bags which appear to have contained drugs from Joey the Swan woodlands. PC Clark and PCSO Hobbs have been paying extra attention to this area in plain clothes and also high visibility patrolling. On these occasions no drug taking / dealing activities were observed. They will continue to monitor the area.

b) Cigarette Ends

Min. no. 57 (iii) - After reporting the problem with cigarette ends had been resolved, it would appear this was only temporary. A persistent litterer leaves a large number of cigarette ends outside the house on the corner of Crewe Road and Broughton Lane.

RESOLVED: That PCSO Hobbs agreed to pay passing attention to the area and Cheshire East Council Civil Enforcement Officers be requested to inspect the area on a regular basis as they can issue penalty charges.

(x) Sewerage Into the Brook at Joey the Swan

Members received a copy email from a resident of Field Lane, regarding sewerage being allowed to run into the Brook at Joey the Swan. A response was sent inviting the resident to attend the Council meeting, explaining that the Council are aware of this and have expressed their concern on many occasions. It is a combined sewer overflow (CSO) and additional alarms have been fitted to allow their control centre to react when the CSO has operated to a level where there may be litter passing through the outfall.

(xi) Cheshire Community Action – AGM

RESOLVED: That no Members were available to attend Cheshire Community Action AGM on 7th November 2018.

(xii) Dead Trees

A response has been received from Cheshire East Council following our request for dead trees in Park Drive and Kings Drive to be replaced. As there is no immediate risk the trees will be removed in due course. Further enquiries were made regarding the trees being replaced as per the original request, they have agreed to check, however, no response has been received to date.

(xiii) Police Beat Manager Report for September 2018

Members received a copy of the Beat Manager Report from PCSO Hobbs for September 2018.

(xiv) Christmas Decorations

Members were notified that permission has been granted from Wistaston Memorial Hall Management Committee and Wistaston Bowling Club to use their electricity for the Council's Christmas Decorations.

(xv) Thank You Letters

Thank you letters have been received from Wistaston Sports and Leisure Association and Wistaston Community Council for the Council's donations.

The Clerks Report was accepted by Council.

70 REPORTS FROM OTHER BODIES

(i) Town and Parish Council Conference Report from Cllr. Millington

Cllr. Millington provided a detailed report on the Town and Parish Council Conference, which included Cheshire East Council Senior Officer suspensions, Budgets / Precept calculations, Rainbow Community Transport, Demetria Friendly Communities. He spoke to the Leader of the Council, Rachel Bailey at the meeting regarding Section 106 monies, she agreed to attend a Wistaston Parish Council meeting. The Chairman replied he would bring a report to a future Council meeting regarding information required from Rachel Bailey and then invite her to attend.

(ii) Community Speed Watch Report from Cllr. Bicknell

Cllr. Bicknell reported the speedwatch group have recorded 553 speeding offences in excess of 35mph as at 18th October 2008. Two new volunteers have been trained, they now have 9 volunteers.

(iii) WSLA Report

Cllr. Kilkenny reported that the pavilion toilets require attention, particularly the men's. They had considered removing the urinals and putting in a new toilet but the cost is prohibitive, new urinals may be a better option.

71 FINANCE

(i) Receipts and Payment Statement and Schedule of Accounts

RESOLVED: That the Receipts and Payment Statement be accepted and the Schedule of Accounts for payment October 2018, as per attached totalling £4018.78 be approved.

(ii) Audited Annual Governance and Accountability Return

A copy of the Audited Annual Governance and Accountability Return for the year ended 31st March 2018 from PKF Littlejohn LLP was received by Council. This was a clean report. The notice of conclusion of audit and right to inspect the Annual Return has been completed and displayed on the Council's notice boards and website for a period of 14 days.

RESOLVED: That the Audited Annual Governance and Accountability Return be approved and accepted by Wistaston Parish.

72 ENVIRONMENTAL REPORT

The Environmental Report from Cllrs. Bicknell and Mrs. Jones was received by Council.

The meeting closed at 8.35 p.m.