

MINUTES OF A MEETING OF WISTASTON PARISH COUNCIL
HELD ON THURSDAY 20TH OCTOBER 2022 AT 7.30 P.M.
AT WISTASTON MEMORIAL HALL

Present: Cllr. J. Moore (Chairman)

Cllrs. T. Kilkenny, D. Lucas, D. Millington, G. Roberts, D. Houston, R Moore, S Perry, J Scott

In Attendance: Kerri Wilcox (Clerk)

53 APOLOGIES Cllrs M Simon, R Squirrel

54 MINUTES

RESOLVED: That the minutes of the meeting held on 26th September 2022, be approved, and signed by the Chairman as a true record.

55 DECLARATIONS OF INTEREST

Cllr Houston declared an interest in item 59 ix Clerks report – Risk Assessment.

56 PUBLIC PARTICIPATION / POLICE MATTERS / CHESHIRE EAST COUNCILLORS

No members of the public / police or Cheshire East Councillors were able to attend the meeting but it agreed the Clerk will get in touch with the PCC with regards to a replacement PCSO.

57 Planning Matters

The following item was **RESOLVED**.

(i) New Planning Applications

Planning views following consultation with Planning Subcommittee.

22/3568N – Included in September meeting but Council had not made any comments before the papers were delivered – **No Comment**

22/3828N – Two storey & single storey extensions to dwelling – 18 Wistaston Green Rd
No comment

22/3919N – Proposed single storey rear extension – 14 Riverside Grove **No Comments**

(ii) The following planning decisions have been notified from Cheshire East Council

22/1678N – Proposed two storey extension – 5 Wistaston Ave - **Approved with conditions**

22/1886N – Demolition of conservatory and new single storey extension – 418 Crewe rd
Approved with conditions

22//1702N - Proposed extended roof canopy and new / enlarged window openings, as well as internal alterations – 45 Park Drive – **Approved with conditions**

22/2299N – Single storey rear extension – 56 Windermere road – **Approved with conditions**

58 CHAIRMAN'S REPORT

The Chairman's report was received and accepted by the Council.

1. SID post and Speedwatch

Council **AGREED** to the quotation of £100 & Vat (funded from line 23 SID post) for fixing and it was decided that the Clerk will get in touch with the past members of the Speed watch team to see if any are willing to volunteer to start it up again and with past members to arrange the return of the speed guns. It was also agreed that either Cllr Scott or Cllr Perry will attend the installation of the post to learn how the data is downloaded so it can be forward onto Cheshire Police for analysing when most speeding takes place. The Clerk will let them know the installation date when confirmation is received.

59 CLERK'S REPORT

i. Budget Working Group

The Budget timetable for setting the 2023/24 precept as below was **APPROVED**

- 15th December 2022 - Finance Committee Meeting to consider the report from the Budget Working Group, to recommend to the Council a provisional Budget for 2023/24 and an indication of likely Precept requirements.
- 15th December 2022 - Council Meeting to determine the provisional Budget for 2023/24.
- 19th January 2023 - Finance Committee Meeting to reconsider draft Budget in the light of any comments received from residents / organisations.
- 19th January 2023 - Council Meeting to determine Budget for 2023/24 and the Council's Precept requirement.

The Meetings of the Finance Committee will be held at 7.00 p.m. The Council meeting will be held at the conclusion of the meeting of the Finance Committee or 7.30 p.m. whichever is later.

Following the Council Meeting of the 15th December 2022, details of the Council's Budget proposals will be publicised, inviting anyone who wishes to make comment on the proposals, to submit them in writing to the Clerk, to be received no later than 09.00 a.m. on 5th January 2023.

The Budget Working Group would meet at 7pm on Wednesday 16th November 2022 and Wednesday 14th December 2022 to determine provisional Budget requirements and on Monday 9th January 2023 to discuss comments made on provisional Budget and to make final recommendations to the Finance Committee, before the meeting on 19th January 2023.

(b) The establishing of a Budget Working Group.

(c) For 2023/24 Precept the Budget Working Group will comprise of the Chairman, Vice Chairman, Chairperson of Finance, Cllr Lucas and Cllr Millington.

ii. External Audit years 2021/2022

The Council's is **ENDORSED** the external audit invoice at a cost of £300.00 & Vat (funded from line 10 Audit fees)

iii. Remembrance Day 13th November 2022 at 3pm

a) Remembrance Service

The Chairman will represent the Council in placing a Wreath at the Cenotaph at the Church, any other Councillors are welcome to attend the service.

b) Donation to Royal British Legion

Council approved the donation of £350.00 to be forwarded to the Royal British Legion (Funded from line 18 – Contribution to Royal British Legion S.137 Payment).

iv. Wistaston Swans WI Green Canopy Tree

Council **APPROVED** the commemorative tree request, and the Clerk will let the WI know to contact the Conservation Group.

v. Community Governance Review Engagement Session run by Chalc

The Clerk informed the Council that Chalc are running a Community Governance Review Engagement session.

vi. Replacement Bench on King Shilling Way (Middlewich Road)

Enclosed in your papers are a couple of Bench options for the replacement Bench.

The Roslin is the same as the one that was installed on Wistaston Green Road in 2019 and is 1800mm in length and base plated with a set of 4 no ground fixing bolts is £743.00 & vat & delivery costs

The Eastgate is 1800mm in length and comes with Brown recycled slats and extension legs fixed into the ground and is £859.00 & vat & delivery costs

The Lowther is slightly larger and is 1903mm in length and comes with Black Vandalex slats and below ground anchor and a memorial plaque measuring 150mm x 40mm for £831.65 & vat with free delivery.

Council **APPROVED** the purchase of the Roslin bench at a cost of £743.00 & Vat and delivery (funded from line 29 Environmental General) The Clerk will no obtain fixing costs.

vii. Wistaston Green Road Bridge & Jubilee Footbridge

Cheshire East Highways are undertaking a scheme for remedial works to the Wistaston Green Road Bridge. They have asked if the Council have any factors they wish to be considered when they draw up their design.

Council **COMMENTED** that the kissing gate on the CE owned side is dangerous as it opens straight onto the road and a pathway either side of the new carriageway needs to be included in the new design.

viii. Civic Service February 2023

Council have **APPROVED** that the Civic Service will go ahead next year (2023) and the purchase of refreshments and the Clerk will get in touch with the relevant organisations to arrange a date and people attending.

ix. Risk Assessment

Cllr Houston commented that the Wistaston Memorial Hall & Community Centre, where the Parish Council own the land, is not identified as a risk.

Council **COMMENTED** that the Memorial Hall arrange their own Risk Assessment, so the Council are not required to do one.

x. Arnold Baker 13th Edition of Local Council Administration

Council **APPROVED** the purchase of the new edition of Local Council Administration at £131.99 (funded from line 15 Administration & Room Hire)

xi. Wistaston Conservation Group Notice Board

Council **COMMENTED** that the location of the board should be on the left-hand side as you go through the gate at Joey the Swan which the Conservation Group has already decided.

xii. Cheshire East Press Release

The Clerk presented a press release to the Council from Cheshire East about new strategies to boost road safety.

xiii. Cheshire East Planning Policy document consultation

The Clerk informed the Council that Cheshire East has published a planning policy document for consultation titled Draft Developer Contributions Supplementary Planning Document which can be found at <https://cheshireeast-consult.objective.co.uk/kse/folder/29414> should Councillors wish to have a look.

Additional Item Not included on the agenda

There has been some building waste fly tipped on land near to the Wistaston Green Car Park at Joey the swan which contains Asbestos. As this needs specialist removal I have gained a quotation from a company used by Cheshire East Council as it needs disposing off quickly which is £402.50 & Vat from Plenty Of Work Ltd (funded from line 29 Environmental General)

Council **APPROVED** the removal of the Asbestos.

The Clerk's Report was accepted by the Council.

60 FINANCE

RESOLVED: That the Receipts and Payments Statement and the Schedule of Accounts for payment September 2022 (totalling £8921.73 have been approved.

61 REPORTS FOR OTHER BODIES

Cllr Kilkenny reported that the new Cricket Club Lease had been drawn up and agreed to forward a copy to the Clerk so it can be presented to the Council at the next meeting for approval. The drainage work which has not yet commenced.

62 ENVIRONMENTAL REPORT

The Environmental Reports from Cllr. Kilkenny was received by the Council and accepted. The Clerk will get in touch with an Engineering company with regards to fixing the broken kissing gate at the end of Laburnum Avenue.

The meeting closed at 8.22 p.m.