

**MINUTES OF A MEETING OF WISTASTON PARISH COUNCIL**  
**HELD ON THURSDAY 20th NOVEMBER 2025 AT 7.30 P.M.**  
**AT WISTASTON MEMORIAL HALL**

**Present:** Cllr. J. Moore (Chairman)  
Cllrs. D. Lucas, D. Millington, G. Roberts, R. Squirrell, D Houston, M. Scarpa, E. Tatton,

**In Attendance:** Sarah Turnbull (Clerk) and 2 members of the public

**72 APOLOGIES** Cllrs J Robinson, V. Shaw, K. Garners, Borough Cllr A Coiley & PCSO L Meggs

**73 MINUTES**

**RESOLVED:** That the minutes of the meeting held on 16th October 2025, be approved and signed by the Chairman as a true record.

**74 DECLARATIONS OF INTEREST**

None declared

**75 PUBLIC PARTICIPATION / POLICE MATTERS / CHESHIRE EAST COUNCILLORS**

Cllr S Jones from Rope Parish Council was welcomed by the Chairman and she explained about how their speed watch project operates and the need for more volunteers are needed for it to be successful. Training is provided by our local PCSO during daylight hours. Cllr Squirrell advised that he has a volunteer available, Cllr Houston is interested in joining the project and Cllr Shaw has received training and the clerk can provide a fluorescent jacket and the speed gun which requires attention.

The clerk left the room for 2 mins during this discussion for health reasons

The report from PCSO Meggs was provided by email prior to the meeting. The recent news about the reduction in the PCSO's was announced to those that had not heard and the issue discussed. Cllr Scarpa referenced to the section in the report about the poor parking on Wistaston Green Road and the clerk was asked to write to Cheshire East asking for action to stop the parking on the grass verges or provided bays.

## 76 Planning Matters

The following item was **RESOLVED**

### (i) New Planning Applications

25/3156/FUL Eric Swan Sports Group, The Brittles, Wistaston, Crewe CW2 8EZ  
Replace Single Net with 2 land enclosed facility

**Interest declared by Cllr Lucas**

**No Comments**

25/4097/HOUS 1 Princess Drive, Wistaston, Crewe CW2 8HN  
1<sup>st</sup> floor extension over garage

**No Comments**

### (ii) The following planning decisions have been notified from Cheshire East Council

**25/3441/HOUS** 25 Swallowfield Close, Wistaston, Crewe CW2 6XB  
2 storey side extension

**Approved with Conditions**

25/3019/HOUS 439 Crewe Road, Wistaston, Crewe CW2 6QU  
Side elevation & rear extensions

**Approved with Conditions**

**25/2900/LBC** Miller & Carter, Nantwich Road, Crewe CW2 6PN  
Roof Timber repairs

**Approved with Conditions**

**77 CHAIRMAN’S REPORT**

The Chairman’s report was received by the Council.

The Chairman provided details of the Remembrance events attended by councillors including laying a wreath at the cenotaph outside St. Mary’s Church, Wistaston, attending the service at the Memorial Hall which included a talk from a 101-year-old gentleman and laying a wreath at the Memorial of the Bomb Squad disposal team at Alvaston Hall.

**78 CLERK’S REPORT**

**i Parish Council Debit Card**

Council **APPROVED** for an application to be made to obtain a parish council debit card with the bank.

**ii VAT Requirement**

Council **APPROVED** that where the Park Ranger purchases fuel or other small items that the VAT will be included when processing refund requests to HMRC.

**iii New Local Highways Officer**

All councillors requested that the information for the new officer be shared with them. Clerk to action.

**iv Assertion 10**

Council **APPROVED** that all councillors to move to using the official council email addresses for all correspondence. Clerk to start the process with assistance offered by councillors including Cllr Squirrell and Cllr Tatton.

**Council APPROVED additional items not included on the Agenda**

Council **APPROVED** that £55 be given to the Wistaston Community Council to provide prizes for the top 3 winners of the Laurie Twiss writing competition which is open to all young people in Wistaston. The prizes are to be presented at the Christmas Concert in December.

Council **APPROVED** the purchase of a metal petrol container and travel box for the Park Ranger to ensure safe storage and carriage of the fuel used for the gardening equipment at a cost of £190.00 plus VAT.

**The Clerk’s report was accepted.**

## 79 FINANCE

**RESOLVED:** That the Schedule of Accounts for payment October 2025 totalling £4,909.64 and the receipts and payments statement have been approved. Noted that some virements need doing.

## 80 REPORTS FOR OTHER BODIES

**WSLA** – Cllr Squirrell reported that bookings are good as WSLA but the next committee meeting is next week so nothing else to report now.

### **Community Council**

Cllr Moore reported that the Community Council now have equipment to record numbers attending their events, with 1,800 attending the fireworks this year and included their own stalls to sell products making a £260 profit. There were some problems with outside traders and parking issues in the area. The Christmas Concert is on 5<sup>th</sup> December 2025 at St Mary's Church Hall. They are promoting the 100 Club as it has only 74 members currently and it is their second largest money earner after the annual duck race.

**Memorial Hall – Council agreed to open the Meeting at 8.15pm** for a member of the public to contribute and answer questions about the changes to the Land Registry. Cllr Houston reported that the annual Christmas Fair at the Memorial Hall for Cancer Research is this Saturday and will again be a good community event. The final plans have been received with 9 of the changes signed off and the rest to follow, then planning permission will be requested. Requests to the new Developers and Cheshire East being made regarding funding and will in due course be passed to the clerk. Formal agreements need to be put in place with the tennis and bowling clubs. Member of the Public introduced herself and her role as joint chair of the Memorial Hall and information was provided to explain that as the new status being a Charitable Incorporated Organisation that has a separate legal identity to its trustees they are able to hold the title documents for the property in its own name and no longer needs a custodian/holding trustee. Their solicitor will write to Cllr John Moore, Cllr B Squirrell and the former clerk to the parish council accordingly. Council closed the **Meeting closed at 8.30pm**

## 81 REPORT FROM ChALC Annual Meeting

Cllr Scarpa attended the ChALC annual meeting and provided a report and referenced to the ChALC website for more information. Cllr Scarpa requested creating a suppliers' contact list to establish an open, transparent and nonexclusive procurement process. The clerk explained that currently it is difficult to obtain quotations from contractors and some repairs or tree work are required urgently. Cllr Tatton to share a link for the Public Procurement Act and will provide guidance to the clerk. Cllr Scarpa to create a list of suppliers.

## 82 ENVIRONMENTAL REPORT

The Environmental Report from Cllr Roberts was received by the council and the clerk confirmed that the issue about brambles being cut back at College Fields had been dealt with by the park ranger. Cllr Roberts requested an update about the ongoing issue at Waldron Gardens, the clerk to again chase Cheshire East for a response.

**The meeting closed at 8.42 p.m.**